

Instructions for Accessing Teams for Remote Learning

Many students are already familiar with Teams and are using this for their academic work. Further information about installing and using Teams on home devices can be found with this link. [Teams Support](#)

When you click the Teams Support hyperlink a page will open and you need to click the tab for 'Students'

The screenshot shows the Microsoft Support page for 'Get started in your class team'. The page title is 'Get started in your class team'. The navigation bar includes 'Educators' and 'Students', with 'Students' being the active tab. A yellow arrow points to the 'Students' tab. The main content area includes a 'Sign in to Teams' section with instructions: '1. Open Office.com and sign in with your school email and password.' and '2. From your Office.com homepage, click on'. There is also a 'Get started' button in the right sidebar.

This will give you instructions about how to access Teams through Office 365.

The easiest way to use Teams is by downloading the Teams App onto either an Android or Apple device. This can be used on a mobile phone, a tablet, or a computer. Instructions for installing the app on both Android and Apple devices can be found with this link. [Sign in and get started with Teams.](#)

Teams can also be accessed through typing 'Office 365' into a web browser. This will give you a log in page which your child can log into using their school email accounts.

Teams is accessed through student's school email accounts as part of Office 365. Your child must check their school emails at the start of each day as they will be sent an invitation for each subject class via email. This will give them a link to access the Team for each teaching group they are in.

Lessons will be set to the normal daily timetable your child has. Their timetable is available on Arbor.

If your child is struggling to access their school email account please contact their form tutor who will give support with this.